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## UserID Manager

Welcome to the online help and documentation for UserID Manager.

UserID Manager manages Tandem user IDs, aliases, and groups from a Windows workstation.

It also provides many useful wizards to help you clean up and maintain security on your Tandem system.

### **More Information**

[What's new](#)

[Key features](#)

[Reference information](#)

[Tasks and tips](#)

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## What's new

For **What's new**, please read The Operations Pack README.

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## Key features

### More Information

Works With Both Guardian and Safeguard  
Local and Remote User ID Management  
Easy and Comprehensive User Management  
Wizards  
More Information

## Works With Both Guardian and Safeguard

You can use UserID Manager **with** or **without Safeguard**.

UserID Manager does not replace or bypass existing Safeguard or Guardian security. UserID Manager provides a graphical layer that preserves your existing Safeguard or Guardian security investment.

## Local and Remote User ID Management

You can use UserID Manager to manage users on a **single node** or **multiple nodes**.

Before you start UserID Manager to manage users on multiple nodes, you must start a MIP on each node. When you start UserID Manager, you log on to a node (the gateway node), then to other licensed nodes (outer nodes) that are connected by an Expand link to the gateway node. UserID Manager uses the MIP name to establish communication with each outer node.

You can log on automatically or selectively to each outer node, using the same or a different Guardian user ID and password combination. UserID Manager represents each node by a window, which displays the node name and user ID in the title bar. User ID groups are displayed in a list box. You can select a node by clicking a window. You can tile and cascade windows.

## Easy and Comprehensive User Management

UserID Manager enables you to perform tasks such as the following on any node to which you are logged on:

- You can **list** user ID records, aliases, and groups.
- You can **add** single or multiple user ID records, aliases, and groups.
- You can **copy**, **modify**, and **delete** user ID records, aliases, and groups.
- You can **print** reports for users, aliases, and groups.
- You can **freeze** and **thaw** users.

## Wizards

UserID Manager provides many wizards to help you clean up and maintain security on your Tandem system. Tedious and time-consuming security tasks can now be done in seconds. Using wizards you can:

- Find ACL entries that refer to a user ID that is no longer defined (**orphan ACL entries**)
- Find ACL entries that refer to an object that no longer exists (**redundant ACL entries**)
- Find ACL entries that refer to an **existing** user or group
- Find objects that are not secured by a Safeguard record (**unsecured objects**)
- Find files owned by a user ID that is no longer defined (**orphan files**)
- Find files owned by an **existing** user
- Find PROGIDed or LICENSEd files (**privileged files**)
- Find users who are currently running processes
- Find users whose static failed logon count exceeds zero or a specified value

- 
- Find users who have access to remote Tandem nodes in an Expand network

When logged on to multiple nodes, you can use a wizard to **synchronize the same password** for a user on selected nodes.

## More Information

UserID Manager interacts with the Safeguard software product. For more information about this product, refer to the following manuals:

*Safeguard Administrator's Manual*  
*Safeguard Audit Service Manual*  
*Safeguard Management Programming Manual*  
*Safeguard Reference Manual*  
*Safeguard Reference Summary*  
*Safeguard User's Guide*

Safeguard and these manuals are available from Tandem Computers Inc.

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## Reference information

### More Information

Logging on  
Main window  
Preferences windows  
Windows for Managing User ID Records (Guardian)  
Windows for Managing User ID Records (Safeguard)  
Wizard windows

## Logging on

### More Information

Configuration window  
Logon window  
Node Selection window

## Configuration window

Use the **Configuration** window to specify the configuration parameters that UserID Manager uses to establish a session with the MIP from this workstation.

- If the Logon History box from the Logon window shows one or more entries, you have previously established a session with the MIP. If so, UserID Manager uses the parameters of the most recent entry. Click any other entry to select that entry and use its parameters instead.
- If the Logon History box from the Logon window is empty, either you have not previously established a session with the MIP or you have recently cleared the logon history information (for example, by clicking the Clear History button). You must specify the parameters you want to use before you can establish a session with the MIP.

### More Information

Options box

## Logon window

Use the **Logon** window to establish a session with the MIP from UserID Manager. The default configuration parameters used to establish the session are displayed in the Current Configuration box.

### More Information

Current Configuration box                      Logon box  
Logon History box

## Node Selection window

Use the **Node Selection** window to display and select nodes to use with UserID Manager. Use the Show Node Selection window at logon box from the General Preferences window to specify whether to display this window when you start UserID Manager.

## Main window

The main window provides access to all UserID Manager menus, functions, and components.

### More Information

Title bar	Menu bar
Session menu	User menu
Alias menu	Group menu
Wizard menu	View menu
Window menu	Help menu
User IDs display	Status bar

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## Menus and commands

### More Information

Session menu  
User menu  
Alias menu  
Group menu  
Wizard menu  
View menu  
Window menu  
Help menu

### Session menu

The **Session** menu has the following commands for controlling your current session:

<b>Logon</b>	Displays the Logon window. Use this window to log on.
<b>Nodes</b>	Displays the Node Selection window. Use this window to select nodes to which to log on and display nodes that are connected, licensed, or available.
<b>Preferences</b>	Displays Preferences windows. Use these windows to specify preferences.
<b>Exit</b>	Exits and logs you off.

### User menu

The **User** menu has the following commands for managing user ID records:

<b>Add</b>	Displays a window for adding single or multiple user ID records: either the Safeguard Details Add window or Guardian Details Add window.
<b>List</b>	Displays a window for listing information from user ID records: either the Safeguard List window or Guardian List window.
<b>Report</b>	Displays a window for printing reports on users: either the Safeguard Report window or Guardian Report window.
<b>Refresh</b>	Refreshes all or selected windows.

### Alias menu

The **Alias** menu has the following commands for managing aliases:

<b>Add</b>	Displays the Alias Details Add window. Use this window for adding single or multiple aliases.
<b>List</b>	Displays the Alias List window. Use this window for listing and managing aliases.
<b>Report</b>	Displays the Alias Report window. Use this window for printing reports on aliases.
<b>Refresh</b>	Refreshes all or selected windows.

### Group menu

The **Group** menu has commands for managing explicit groups:

<b>Add</b>	Displays the Group Details Add window. Use this window for adding groups.
<b>List</b>	Displays the Group List window. Use this window for listing and managing groups.
<b>Report</b>	Displays the Group Report window. Use this window for printing reports on groups.
<b>Refresh</b>	Refreshes all or selected windows.

### Wizard menu

The **Wizard** menu has the following wizards for quickly and easily performing various tasks:

<b>Orphan ACL Analysis</b>	Displays the Orphan ACL Analysis window. Finds ACL entries that refer to a user ID that is no longer defined (orphan ACL entries).
<b>Redundant ACL Analysis</b>	Displays the Redundant ACL Analysis window. Finds ACL entries that refer to an object that no longer exists (redundant ACL entries).
<b>User ACL Analysis</b>	Displays the User ACL Analysis window. Finds ACL entries that refer to an existing user or group.

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<b>Unsecured Object Analysis</b>	Displays the Unsecured Object Analysis window. Finds objects that are not secured by a Safeguard record (unsecured objects).
<b>Orphan File Analysis</b>	Displays the Orphan File Analysis window. Finds files owned by a user ID that is no longer defined (orphan files).
<b>User File Analysis</b>	Displays the User File Analysis window. Finds files owned by an existing user.
<b>Privileged File Analysis</b>	Displays the Privileged File Analysis window. Finds PROGIDed or LICENSEd files.
<b>Currently Active Users</b>	Displays either the Safeguard List window or Guardian List window. Finds users who are currently running processes.
<b>Synchronize Passwords</b>	Sets the same password for a user on all or selected nodes.
<b>Failed Logon Analysis</b>	Displays the Failed Logon Analysis window. Finds users whose static failed logon count exceeds zero or a specified value.
<b>Users with Remote Access</b>	Displays the Remote Access Analysis window. Finds users with access to remote nodes.

## View menu

The **View** menu has the following commands for toggling the display of information in the main window:

<b>Users</b>	Toggles the display of user information.
<b>Aliases</b>	Toggles the display of alias information.
<b>Groups</b>	Toggles the display of explicit group information.
<b>All</b>	Toggles the display of all information.

## Window menu

The **Window** menu has the following commands for arranging and displaying windows:

<b>Cascade</b>	Cascades all active windows.
<b>Tile Horizontal</b>	Horizontally tiles all active windows.
<b>Tile Vertical</b>	Vertically tiles all active windows.
<b>Arrange icons</b>	Arranges the icons that represent minimized windows.
<b>New</b>	Makes the specified invisible window visible in the main window.
<b>Close All</b>	Closes all visible windows.

## Help menu

The **Help** menu has the following commands for getting help.

<b>Contents</b>	Displays the Contents topic.
<b>Help on Main Window</b>	Displays the Main window topic.
<b>Search for Help on</b>	Used to search through a list of selected topics.
<b>How to Use Help</b>	Displays the Contents for How to Use Help topic.
<b>About</b>	Displays contact and version information.

## Preferences windows

### More Information

General preferences  
 Common Programs preferences  
 Safeguard Mode Programs preferences  
 Guardian Mode Programs preferences  
 Initial Files preferences

## General preferences

Use this window to specify general preferences.

### More Information

Preferences for box  
 Host Timeout box  
 Include OSIMAGE in SUPER.SUPER process list





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## Details Modify window

Use the **Details Modify** window to modify the details of a user ID record.

### More Information

Guardian Default box	Password box
Remote Passwords box	User box
Select Nodes button	

## Identify window

Use the **Identify** window to specify multiple user names and IDs.

### More Information

User Name and ID box

## Initial Files window

Use the **Initial Files** window to specify initial files that are created, by default, for the user. The Initial Files preferences window specifies the initial files that are created, by default, for all users.

### More Information

Initial Files box

## List window

Use the **List** window to list information from user ID records. The **Currently Active Users wizard** also displays this window, restricting the list to users who are currently running processes.

### More Information

List box	Add button
Copy button	Delete button
Modify button	Print button
Processes button	

## Node Selection window

Use the **Node Selection** window to select nodes on which UserID Manager will perform the current operation. (Unlike the Node Selection window you can display when you start UserID Manager, this Node Selection window only displays nodes to which you are logged on.)

## Process List window

Use the **Process List** window to display information about the processes owned by the selected user.

### More Information

List box

## Remote Password Add window

Use the **Remote Password Add** window to specify a remote Tandem system and the password to log on to the remote system.

### More Information

Password box	System box
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## Remote Password Modify window

Use the **Remote Password Modify** window to modify the password to log on to a remote Tandem system.

### More Information

Password box	System box
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## Report window

Use the **Report** window to print reports on users.

### More Information

Output box

Page Length box

Report box

## User Details Print window

Use the **User Details Print** window to print user ID records.

## Windows for Managing User ID Records (Safeguard)

### More Information

Alias windows

User ID windows

Group windows

Common windows

## Alias windows

### More Information

Alias Delete message box

Alias Details Add window

Alias Details Copy window

Alias Details Modify window

Alias Details Print window

Alias Freeze message box

Alias Identify window

Alias List window

Alias Report window

Alias Thaw message box

## Alias Delete message box

Use the **Alias Delete** message box to confirm whether to delete the selected alias(es).

### More Information

Select Nodes button

## Alias Details Add window

Use the **Alias Details Add** window to add an alias.

### More Information

Alias box

Guardian Default box

Password box

State box

User Expires box

Default Protection button

OSS Settings button

Audit box

Owner box

Remote Passwords box

Static Failed Logon Count box

Command Interpreter button

Initial Files button

Select Nodes button

## Alias Details Copy window

Use the **Alias Details Copy** window to copy an alias.

### More Information

Alias box

Guardian Default box

Password box

State box

Audit box

Owner box

Remote Passwords box

Static Failed Logon Count box

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User Expires box  
Default Protection button  
OSS Settings button

Command Interpreter button  
Initial Files button  
Select Nodes button

## Alias Details Modify window

Use the **Alias Details Modify** window to modify an alias.

### More Information

Alias box	Audit box
Guardian Default box	Owner box
Password box	Remote Passwords box
State box	Static Failed Logon Count box
User Expires box	Command Interpreter button
Default Protection button	OSS Settings button
Select Nodes button	

## Alias Freeze message box

Use the **Alias Freeze** message box to confirm whether to freeze the selected alias(es).

### More Information

Select Nodes button

## Alias Identify window

Use the **Alias Identify** window to specify multiple alias names and IDs.

### More Information

Alias Name and ID box

## Alias List window

Use the **List** window to list information about aliases.

### More Information

List box	Add button
Copy button	Delete button
Freeze button	Modify button
Print button	Thaw button

## Alias Report window

Use the **Report** window to print reports on aliases.

### More Information

Alias Selection box	Output box
Page Length box	Report box

## Alias Thaw message box

Use the **Thaw** message box to confirm whether to thaw the selected alias(es)

### More Information

Select Nodes button

## Alias Details Print window

Use the **Alias Details Print** window to print alias records.

## User ID windows

### More Information



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Select Nodes button

## Identify window

Use the **Identify** window to specify multiple user names and IDs.

### More Information

User Name and ID box

## List window

Use the **List** window to list information about users. The **Currently Active Users wizard** also displays this window, restricting the list to users who are currently running processes.

### More Information

List box

Add button

Copy button

Delete button

Freeze button

Modify button

Print button

Processes button

Thaw button

## Process List window

Use the **Process List** window to display information about the processes owned by the selected user.

### More Information

List box

## Report window

Use the **Report** window to print reports on users.

### More Information

Output box

Page Length box

Report box

User Selection box

## Thaw message box

Use the **Thaw** message box to confirm whether to thaw the selected user(s).

### More Information

Select Nodes button

## User Details Print window

Use the **User Details Print** window to print user ID records.

## Group windows

### More Information

Group Delete message box

Group Details Add window

Group Details Copy window

Group Details Modify window

Group Details Print window

Group List window

Group Member Add window

Group Report window

## Group Delete message box

Use the **Group Delete** message box to confirm whether to delete the selected group(s).

### More Information

---

Select Nodes button

## Group Details Add window

Use the **Group Details Add** window to add a group.

### More Information

Auto-delete box	Description box
Group box	Members box
Owner box	Select Nodes button

## Group Details Copy window

Use the **Group Details Copy** window to copy a group.

### More Information

Auto-delete box	Description box
Group box	Members box
Owner box	Select Nodes button

## Group Details Modify window

Use the **Group Details Modify** window to modify a group.

### More Information

Auto-delete box	Description box
Group box	Members box
Owner box	Select Nodes button

## Group Details Print window

Use the **Group Details Print** window to print group records.

## Group List window

Use the **List** window to list information about groups.

### More Information

List box	Add button
Copy button	Delete button
Modify button	Print button

## Group Member Add window

Use the **Group Member Add** window to add a member to a group. You can access the window in two ways.

First, from the main window—by dragging and dropping a user ID or alias to a selected group.

### More Information

Add box	To Group box
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Second, from the Group Details Add window, Group Details Copy window, or Group Details Modify window—by selecting the Add button.

### More Information

Member box

## Group Report window

Use the **Report** window to print reports on groups.

### More Information

Group Selection box	Output box
Page Length box	Report box



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## Node Selection window

Use the **Node Selection** window to select nodes on which UserID Manager will perform the current operation. (Unlike the Node Selection window you can display when you start UserID Manager, this Node Selection window only displays nodes to which you are logged on.)

## OSS Settings window

Use the **OSS Settings** window to specify settings that apply to the user in an OSS environment.

### More Information

Initial Directory Initial Program  
Initial Program Type Clear All button

## Remote Password Add window

Use the **Remote Password Add** window to specify a remote Tandem system and the password to log on to the remote system.

### More Information

Password box System box

## Remote Password Modify window

Use the **Remote Password Modify** window to modify the password to log on to a remote Tandem system.

### More Information

Password box System box

### Related Information

Deleting Remote Passwords for Multiple Users

## Wizard windows

### More Information

ACL Analysis Wizard windows  
Object Analysis Wizard  
File Analysis Wizard windows  
Failed Logon Analysis Wizard  
Users with Remote Access Wizard

## ACL Analysis Wizard windows

### More Information

ACL Copy window  
ACL Modify window  
ACL Owner Modify window  
ACL Print window  
Orphan ACL Analysis window  
Redundant ACL Analysis window  
User ACL Analysis window

## ACL Copy window

Use the **ACL Copy** window to copy ACL authorities from the user selected in the User ACL Analysis window to the user selected in the Copy ACLs to User box.

### More Information

Copy ACLs to User box

## ACL Modify window

Use the **ACL Modify** window to modify ACL authorities for the selected user.

---

**More Information**

Authorities box

User box

**ACL Owner Modify window**

Use the **ACL Owner Modify** window to specify a new owner for the selected record.

**More Information**

New Owner box

**ACL Print window**

Use the **ACL Print** window to print information about ACL entries to a local printer.

**Orphan ACL Analysis window**

The **Orphan ACL Analysis** window is displayed while the Orphan ACL Analysis wizard is executing. This wizard analyzes the Safeguard database to find ACL entries that refer to a user ID that is no longer defined (orphan ACL entries).

**More Information**

List box

Copy ACL button

Modify Owner button

Select All button

Progress box

Delete button

Print button

Terminate button

**Redundant ACL Analysis window**

The **Redundant ACL Analysis** window is displayed while the Redundant ACL Analysis wizard is executing. This wizard analyzes the Safeguard database to find ACL entries that refer to an object that no longer exists (redundant ACL entries).

**More Information**

List box

Delete button

Select All button

Progress box

Print button

Terminate button

**User ACL Analysis window**

The **User ACL Analysis** window is displayed while the User ACL Analysis wizard is executing. This wizard analyzes the Safeguard database to find ACL entries that refer to an existing user or group.

**More Information**

List box

Copy ACL button

Modify ACL button

Print button

Terminate button

Progress box

Delete button

Modify Owner button

Select All button

**Object Analysis Wizard****More Information**

Object Print window

Security Add window

Unsecured Object Analysis window

**Object Print window**

Use the **Object Print** window to print information about object entries to a local printer.

**Security Add window**

Use the **Security Add** window to establish default protection for the unsecured object.

---

### More Information

Access box  
Diskfile Attributes box  
Clear All button

Audit box  
Owner box

## Unsecured Object Analysis window

The **Unsecured Object Analysis** window is displayed while the Unsecured Object Analysis wizard is executing. This wizard analyzes your system to find objects that are not secured by a Safeguard record.

### More Information

List box  
Print button  
Select All button

Progress box  
Secure button  
Terminate button

## File Analysis Wizard windows

### More Information

File Owner Modify window  
File Print window  
Orphan File Analysis window  
User File Analysis window  
Privileged File Analysis window  
Privileged File Modify window

## File Owner Modify window

Use the **File Owner Modify** window to specify a new owner for the selected file.

### More Information

New Owner box

## File Print window

Use the **File Print** window to print information about files to a local printer.

## Orphan File Analysis window

The **Orphan File Analysis** window is displayed while the Orphan File Analysis wizard is executing. This wizard analyzes the system to find files owned by a user ID that is no longer defined (orphan files).

### More Information

List box  
Delete button  
Print button  
Terminate button

Progress box  
Modify Owner button  
Select All button

## User File Analysis window

The **User File Analysis** window is displayed while the User File Analysis wizard is executing. This wizard analyzes the system to find files owned by an existing user.

### More Information

List box  
Delete button  
Print button  
Terminate button

Progress box  
Modify Owner button  
Select All button

## Privileged File Analysis window

The **Privileged File Analysis** window is displayed while the Privileged File Analysis wizard is executing. The wizard finds PROGIDed or LICENSEd files.

### More Information

---

List box  
Delete button  
Print button  
Terminate button

Progress box  
Modify button  
Select All button

## Privileged File Modify window

Use the **Privileged File Modify** window modify the attributes of a file.

### More Information

Licensed box  
Owner box  
Modify field  
ProgID box

## Failed Logon Analysis Wizard

The **Failed Logon Analysis** wizard finds user IDs or aliases whose static failed logon count exceeds zero or a specified minimum threshold. It allows current values to be saved and allows future values to be compared with previous values.

This wizard lets you identify user IDs or aliases with a history of failed logon attempts. Over a short period of time, such as a day or week, an abnormally high history may indicate that someone is attempting to break into your Tandem system. Over a long period of time, such as a month or year, an abnormally high history may simply mean that a user is careless when they attempt to log on.

### More Information

Failed Logon Analysis window  
Failed Logon Print window  
Failed Logon Save Results window

## Failed Logon Analysis window

The **Failed Logon Analysis** window is displayed while the Failed Logon Analysis wizard is executing. The wizard finds user IDs or aliases whose static failed logon count exceeds zero or a specified minimum threshold.

### More Information

List box  
As at date field  
Threshold field  
Freeze button  
Print button  
Select All button  
Thaw button  
Progress box  
Previous date field  
Delete button  
Modify button  
Save Results button  
Terminate button

## Failed Logon Print window

Use the **Failed Logon Print** window to print information about user IDs to a local printer.

## Failed Logon Save Results window

Use the **Failed Logon Save Results** window to save the results about user IDs to a workstation or Tandem file.

### More Information

File Location  
Filename

## Users with Remote Access Wizard

The **Users with Remote Access** wizard analyzes your system to find users who have access to remote Tandem nodes in an Expand network.

You can search for remote access by a specific user or by users that match your own criteria. You can restrict the search to discover access to a specific node or you can widen the search to cover all nodes.

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When the results are displayed, you can choose whether to display a user's remote password for each node that the user can access.

**More Information**

Remote Access Analysis window  
User ID Details Print window

**Remote Access Analysis window**

The **Remote Access Analysis** window is displayed while the Users with Remote Access wizard is executing. The wizard finds users who have access to remote Tandem nodes in an Expand network.

More information

List box

Freeze button

Print button

Thaw button

Delete button

Modify button

Terminate button

**User ID Details Print window**

Use the **User ID Details Print** window to print information about users with remote passwords to a local printer.

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## Tasks and tips

### More Information

Startup Options  
Working with User IDs  
Working with Aliases  
Working with Groups  
Common Tasks  
Working with Wizards

## Startup Options

### More Information

Starting on a Single Node  
Starting on Multiple Nodes

## Starting on a Single Node

To start UserID Manager on a single node:

- 1 Obtain, install, and start the MIP on the Tandem computer system with which you intend to use UserID Manager. Refer to the MIP documentation for details.
- 2 Establish communication between the workstation from which you intend to run UserID Manager and the Tandem system. Refer to your communications or Tandem system documentation for details.
- 3 Start UserID Manager. The Logon window is displayed.
- 4 Type your user ID and password in the User ID and Password fields, respectively.
- 5 If necessary, configure communications between UserID Manager and the Tandem system with which you intend to use UserID Manager. To do so click the Configure button to display the Configuration window, complete the appropriate options, and click the OK button. The Logon window is redisplayed.
- 6 Click the OK button to begin the logon operation.
- 7 If the Show Node Selection window at logon box from the General Preferences window is checked, the Node Selection window is displayed. Confirm that the node to which you want to log on is the only node selected.
- 8 Click the OK button to continue the logon operation. UserID Manager attempts to log on using the specified user ID and password. UserID Manager displays a message if an error occurs (for example, an invalid user ID and password combination). When you have successfully logged on, UserID Manager displays the main window.

## Starting on Multiple Nodes

To start UserID Manager on multiple nodes:

- 1 Obtain, install, and start a MIP on the Tandem computer system with which you intend to directly use UserID Manager. This system is called the gateway node. Refer to the MIP documentation for details.
- 2 Install and start a MIP on each other Tandem system with which you intend to use UserID Manager. These systems are called outer nodes. These nodes must be licensed to use UserID Manager online and must be connected by an Expand link to the gateway node.
- 3 Establish communication between the workstation from which you intend to run UserID Manager and the gateway node. Refer to your communications or Tandem system documentation for details.
- 4 Start UserID Manager from the workstation connected to gateway node. The Logon window is displayed.
- 5 Type your user ID and password in the User ID and Password fields, respectively.
- 6 If necessary, configure communications between UserID Manager and the gateway node. To do so click the Configure button to display the Configuration window, complete the appropriate options, and click the OK button. The Logon window is redisplayed.

- 
- 7 Click the OK button to begin the logon operation.
  - 8 If the Show Node Selection window at logon box from the General Preferences window is checked, the Node Selection window is displayed. Select the outer nodes to which you want to log on (the gateway node is already selected), whether a node is displayed after connecting and logging on and, if necessary, specify the MIP name, user ID, and password required to log on.
  - 9 Click the OK button to continue the logon operation. UserID Manager attempts to log on to the gateway node and then to outer nodes. UserID Manager uses the specified outer node MIP name to establish communication with each outer node, and the specified user ID and password to log on. UserID Manager displays a message if an error occurs (for example, an invalid user ID and password combination). When you have successfully logged on to each node, UserID Manager displays the main window.

## Working with User IDs

### More Information

Adding a Single User ID

Adding Multiple User IDs

Listing User IDs

Copying a User ID to Create a Single New User ID

Copying a User ID to Create Multiple New User IDs

Modifying User IDs

Deleting User IDs

Freezing User IDs

Thawing User IDs

Printing User ID Details

Listing Processes Owned by a User

Printing Reports on Users

Deleting Remote Passwords From Multiple User IDs

## Adding a Single User ID

To add a single user ID:

### Safeguard

- 1 Display the main window.
- 2 Select the User>Add command. The Details Add window is displayed.
- 3 In the User box, do the following:
  - a Specify a group name.
  - b Specify a user name.
  - c Specify a group ID number.
  - d Specify a user ID number.
- 4 Specify user ID attributes as required.
- 5 Optionally, specify the node(s) on which to add the user ID.
- 6 Click the OK button.

### Guardian

- 1 Display the main window.
- 2 Select the User>Add command. The Details Add window is displayed.
- 3 In the User box, do the following:
  - a Specify a group name.
  - b Specify a user name.



---

## Safeguard

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.

## Guardian

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.

## Copying a User ID to Create a Single New User ID

To copy a user ID to create a single new user ID:

### Safeguard

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID.
- 4 Click the Copy button. The Details Copy window is displayed.
- 5 In the User box, do the following:
  - a Specify a group name.
  - b Specify a user name.
  - c Specify a group ID number.
  - d Specify a user ID number.
- 6 Specify user ID attributes as required.
- 7 Optionally, specify the node(s) on which to create the user ID.
- 8 Click the OK button.

### Guardian

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID.
- 4 Click the Copy button. The Details Copy window is displayed.
- 5 In the User box, do the following:
  - a Specify a group name.
  - b Specify a user name.
  - c Specify a group ID number.
  - d Specify a user ID number.
- 6 Specify user ID attributes as required.
- 7 Optionally, specify the node(s) on which to create the user ID.
- 8 Click the OK button.

## Copying a User ID to Create Multiple New User IDs

To copy a user ID to create multiple new user IDs:

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## Safeguard

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID.
- 4 Click the Copy button. The Details Copy window is displayed.
- 5 In the User box, click the Multiple button. The Identify window is displayed.  
**Note** The selected user ID is also listed in the Identify window. You must either delete this user ID from the list or modify its user name and ID before you can complete the copy operation.
- 6 For each new user ID that you want to create, do the following:
  - a Specify a group name.
  - b Specify a user name.
  - c Specify a group ID number.
  - d Specify a user ID number.
  - e Click the Add button.
- 7 Click the OK button. The Details Copy window is displayed.
- 8 Specify user ID attributes as required.  
**Note** Your system will most likely require you to specify a password for the user IDs.
- 9 Optionally, specify the node(s) on which to create the new user IDs.
- 10 Click the OK button.

## Guardian

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID.
- 4 Click the Copy button. The Details Copy window is displayed.
- 5 In the User box, click the Multiple button. The Identify window is displayed.  
**Note** The selected user ID is also listed in the Identify window. You must either delete this user ID from the list or modify its user name and ID before you can complete the copy operation.
- 6 For each new user ID that you want to create, do the following:
  - a Specify a group name.
  - b Specify a user name.
  - c Specify a group ID number.
  - d Specify a user ID number.
  - e Click the Add button.
- 7 Click the OK button. The Details Copy window is displayed.
- 8 Specify user ID attributes as required.  
**Note** Your system will most likely require you to specify a password for the user IDs.
- 9 Optionally, specify the node(s) on which to create the new user IDs.
- 10 Click the OK button.

---

## Modifying User IDs

To modify user IDs:

### Safeguard

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID or click multiple entries to select multiple user IDs.
- 4 Click the Modify button. The Details Modify window is displayed.
- 5 Specify user ID attributes as required.
- 6 Optionally, specify the node(s) on which to modify the user ID(s).
- 7 Click the OK button.

### Guardian

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID or click multiple entries to select multiple user IDs.
- 4 Click the Modify button. The Details Modify window is displayed.
- 5 Specify user ID attributes as required.
- 6 Optionally, specify the node(s) on which to modify the user ID(s).
- 7 Click the OK button.

## Deleting User IDs

To delete user IDs:

### Safeguard

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID or click multiple entries to select multiple user IDs.
- 4 Click the Delete button. The Delete message box is displayed.
- 5 Optionally, specify the node(s) on which to perform the delete operation.
- 6 Click Yes to confirm the operation.

### Guardian

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID or click multiple entries to select multiple user IDs.
- 4 Click the Delete button. The Delete message box is displayed.
- 5 Optionally, specify the node(s) on which to perform the delete operation.
- 6 Click Yes to confirm the operation.

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## Freezing User IDs

To freeze user IDs (**Safeguard only**):

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID or click multiple entries to select multiple user IDs.
- 4 Click the Freeze button. The Freeze message box is displayed.
- 5 Optionally, specify the node(s) on which to perform the freeze operation.
- 6 Click Yes to confirm the operation.

## Thawing User IDs

To thaw user IDs (**Safeguard only**):

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID or click multiple entries to select multiple user IDs.
- 4 Click the Thaw button. The Thaw message box is displayed.
- 5 Optionally, specify the node(s) on which to perform the thaw operation.
- 6 Click Yes to confirm the operation.

## Printing User ID Details

To print user ID details:

### Safeguard

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID or click multiple entries to select multiple user IDs.
- 4 Click the Print button. The User Details Print window is displayed.
- 5 Specify print options as required.
- 6 Click the OK button.

### Guardian

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID or click multiple entries to select multiple user IDs.
- 4 Click the Print button. The User Details Print window is displayed.
- 5 Specify print options as required.
- 6 Click the OK button.

## Listing Processes Owned by a User

To list processes owned by a user:

### Safeguard

- 
- 1 Display the main window.
  - 2 Select the User>List command. User IDs are listed in the List window.
  - 3 Click an entry to select a user ID.
  - 4 Click the Processes button. The processes owned by the selected user are displayed in the Process List window.

## **Guardian**

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click an entry to select a user ID.
- 4 Click the Processes button. The processes owned by the selected user are displayed in the Process List window.

## **Printing Reports on Users**

To print reports on users:

### **Safeguard**

- 1 Display the main window.
- 2 Select the User>Report command. The Report window is displayed.
- 3 Specify report options as required.
- 4 Click the OK button.

### **Guardian**

- 1 Display the main window.
- 2 Select the User>Report command. The Report window is displayed.
- 3 Specify report options as required.
- 4 Click the OK button.

## **Deleting Remote Passwords From Multiple User IDs**

To delete remote passwords from multiple user IDs:

### **Safeguard**

- 1 Display the main window.
- 2 Select the User>List command. User IDs are listed in the List window.
- 3 Click multiple entries to select the user IDs who have the remote passwords that you want to delete.
- 4 Click the Modify button. The Details Modify window is displayed.
- 5 Click the Add button in the Remote Passwords box. The Remote Password Add window is displayed.
- 6 Enter the name of the remote system to which to delete the remote password in the System box. **Do not** enter a value in the Password box (leave it blank).
- 7 Click the OK button. The Details Modify window is displayed.
- 8 Click the OK button. The remote passwords are deleted from the selected user IDs. The List window is displayed.

### **Guardian**

- 
- 1 Display the main window.
  - 2 Select the User>List command. User IDs are listed in the List window.
  - 3 Click multiple entries to select the user IDs who have the remote passwords that you want to delete.
  - 4 Click the Modify button. The Details Modify window is displayed.
  - 5 Click the Add button in the Remote Passwords box. The Remote Password Add window is displayed.
  - 6 Enter the name of the remote system to which to delete the remote password in the System box. **Do not** enter a value in the Password box.
  - 7 Click the OK button. The Details Modify window is displayed.
  - 8 Click the OK button. The remote passwords are deleted from the selected user IDs. The List window is displayed.

## Working with Aliases

### More Information

Adding a Single Alias

Adding Multiple Aliases

Listing Aliases

Copying an Alias to Create a Single New Alias

Copying an Alias to Create Multiple New Aliases

Modifying Aliases

Deleting Aliases

Freezing Aliases

Thawing Aliases

Printing Alias Details

Printing Reports on Aliases

Deleting Remote Passwords From Multiple Aliases

## Adding a Single Alias

To add a single alias:

- 1 Display the main window.
- 2 Select the Alias>Add command. The Alias Details Add window is displayed.
- 3 In the Alias box, do the following:
  - a Specify an alias name.
  - b Specify a corresponding user ID.
- 4 Specify alias attributes as required.
- 5 Optionally, specify the node(s) on which to add the alias.
- 6 Click the OK button.

## Adding Multiple Aliases

To add multiple aliases:

- 1 Display the main window.
- 2 Select the Alias>Add command. The Alias Details Add window is displayed.
- 3 In the Alias box, click the Multiple button. The Alias Identify window is displayed.
- 4 For each alias that you want to add, do the following:
  - a Specify an alias name.
  - b Specify a corresponding user ID.
  - c Click the Add button.

- 
- 5 Click the OK button. The Alias Details Add window is displayed.
  - 6 Specify alias attributes as required.
  - 7 Optionally, specify the node(s) on which to add the aliases.
  - 8 Click the OK button.

## Listing Aliases

To list aliases:

- 1 Display the main window.
- 2 Select the Alias>List command. Aliases are listed in the Alias List window.

## Copying an Alias to Create a Single New Alias

To copy an alias to create a single new alias:

- 1 Display the main window.
- 2 Select the Alias>List command. Aliases are listed in the Alias List window.
- 3 Click an entry to select an alias.
- 4 Click the Copy button. The Alias Details Copy window is displayed.
- 5 In the Alias box, do the following:
  - a Specify an alias name.
  - b Specify a corresponding user ID.
- 6 Specify alias attributes as required.
- 7 Optionally, specify the node(s) on which to create the alias.
- 8 Click the OK button.

## Copying an Alias to Create Multiple New Aliases

To copy an alias to create multiple new aliases:

- 1 Display the main window.
- 2 Select the Alias>List command. Aliases are listed in the Alias List window.
- 3 Click an entry to select an alias.
- 4 Click the Copy button. The Alias Details Copy window is displayed.
- 5 In the Alias box, click the Multiple button. The Alias Identify window is displayed.
- 6 For each new alias that you want to create, do the following:
  - a Specify an alias name.
  - b Specify a corresponding user ID.
  - c Click the Add button.
- 7 Click the OK button. The Alias Details Copy window is displayed.
- 8 Specify alias attributes as required.
- 9 Optionally, specify the node(s) on which to create the new aliases.
- 10 Click the OK button.

## Modifying Aliases

To modify aliases:

- 
- 1 Display the main window.
  - 2 Select the Alias>List command. Aliases are listed in the Alias List window.
  - 3 Click an entry to select an alias or click multiple entries to select multiple aliases.
  - 4 Click the Modify button. The Alias Details Modify window is displayed.
  - 5 Specify alias attributes as required.
  - 6 Optionally, specify the node(s) on which to modify the alias(es).
  - 7 Click the OK button.

## **Deleting Aliases**

To delete aliases:

- 1 Display the main window.
- 2 Select the Alias>List command. Aliases are listed in the Alias List window.
- 3 Click an entry to select an alias or click multiple entries to select multiple aliases.
- 4 Click the Delete button. The Alias Delete message box is displayed.
- 5 Optionally, specify the node(s) on which to perform the delete operation.
- 6 Click Yes to confirm the operation.

## **Freezing Aliases**

To freeze aliases:

- 1 Display the main window.
- 2 Select the Alias>List command. Aliases are listed in the Alias List window.
- 3 Click an entry to select an alias or click multiple entries to select multiple aliases.
- 4 Click the Freeze button. The Alias Freeze message box is displayed.
- 5 Optionally, specify the node(s) on which to perform the freeze operation.
- 6 Click Yes to confirm the operation.

## **Thawing Aliases**

To thaw aliases:

- 1 Display the main window.
- 2 Select the Alias>List command. Aliases are listed in the Alias List window.
- 3 Click an entry to select an alias or click multiple entries to select multiple aliases.
- 4 Click the Thaw button. The Alias Thaw message box is displayed.
- 5 Optionally, specify the node(s) on which to perform the thaw operation.
- 6 Click Yes to confirm the operation.

## **Printing Alias Details**

To print alias details:

- 1 Display the main window.
- 2 Select the Alias>List command. Aliases are listed in the Alias List window.
- 3 Click an entry to select an alias or click multiple entries to select multiple aliases.
- 4 Click the Print button. The Alias Details Print window is displayed.

- 
- 5 Specify print options as required.
  - 6 Click the OK button.

## Printing Reports on Aliases

To print reports on aliases:

- 1 Display the main window.
- 2 Select the Alias>Report command. The Alias Report window is displayed.
- 3 Specify report options as required.
- 4 Click the OK button.

## Deleting Remote Passwords From Multiple Aliases

To delete remote passwords from multiple aliases:

- 1 Display the main window.
- 2 Select the Alias>List command. Aliases are listed in the Alias List window.
- 3 Click multiple entries to select the aliases who have the remote passwords that you want to delete.
- 4 Click the Modify button. The Alias Details Modify window is displayed.
- 5 Click the Add button in the Remote Passwords box. The Remote Password Add window is displayed.
- 6 Enter the name of the remote system to which to delete the remote password in the System box. **Do not** enter a value in the Password box (leave it blank).
- 7 Click the OK button. The Alias Details Modify window is displayed.
- 8 Click the OK button. The remote passwords are deleted from the selected aliases. The Alias List window is displayed.

## Working with Groups

### More Information

Adding a Group  
Listing Groups  
Copying a Group  
Modifying Groups  
Deleting Groups  
Printing Group Details  
Printing Reports on Groups

## Adding a Group

To add a group:

- 1 Display the main window.
- 2 Select the Group>Add command. The Group Details Add window is displayed.
- 3 In the Group box, do the following:
  - a Specify a group name.
  - b Specify a group number.
- 4 To add group members, do the following:
  - a Click the Add button in the Members box. User IDs and aliases are listed in the Group Member Add window.
  - b Click an entry to select a user ID or alias or click multiple entries to select multiple user IDs or aliases.

- 
- c** Click the OK button. Selected user IDs and aliases are listed in the Group Details Add window.
  - 5** Specify group attributes as required.
  - 6** Optionally, specify the node(s) on which to add the group.
  - 7** Click the OK button.

## **Listing Groups**

To list groups:

- 1** Display the main window.
- 2** Select the Group>List command. Groups are listed in the Group List window.

## **Copying a Group**

To copy a group:

- 1** Display the main window.
- 2** Select the Group>List command. Groups are listed in the Group List window.
- 3** Click an entry to select a group.
- 4** Click the Copy button. The Group Details Copy window is displayed.
- 5** In the Name box, do the following:
  - a** Specify a group name.
  
  - b** Specify a group number.
- 6** Specify group attributes as required.
- 7** Optionally, add, delete, and modify group members as required.
- 8** Optionally, specify the node(s) on which to create the group.
- 9** Click the OK button.

## **Modifying Groups**

To modify groups:

- 1** Display the main window.
- 2** Select the Group>List command. Groups are listed in the Group List window.
- 3** Click an entry to select a group or click multiple entries to select multiple groups.
- 4** Click the Modify button. The Group Details Modify window is displayed.
- 5** Specify group attributes as required.
- 6** Optionally, add group members as required.
- 7** Optionally, specify the node(s) on which to modify the group(es).
- 8** Click the OK button.

## **Deleting Groups**

To delete groups:

- 1** Display the main window.
- 2** Select the Group>List command. Groups are listed in the Group List window.
- 3** Click an entry to select a group or click multiple entries to select multiple groups.
- 4** Click the Delete button. The Group Delete message box is displayed.

- 
- 5 Optionally, specify the node(s) on which to perform the delete operation.
  - 6 Click Yes to confirm the operation.

## Printing Group Details

To print group details:

- 1 Display the main window.
- 2 Select the Group>List command. Groups are listed in the Group List window.
- 3 Click an entry to select a group or click multiple entries to select multiple groups.
- 4 Click the Print button. The Group Details Print window is displayed.
- 5 Specify print options as required.
- 6 Click the OK button.

## Printing Reports on Groups

To print reports on groups:

- 1 Display the main window.
- 2 Select the Group>Report command. The Group Report window is displayed.
- 3 Specify report options as required.
- 4 Click the OK button.

## Common Tasks

You can perform the following tasks with user IDs, aliases, and groups:

### More Information

Specifying the Nodes on Which to Perform an Operation

## Specifying the Nodes on Which to Perform an Operation

You can perform certain operations over multiple nodes in an Expand network. This includes add, copy, modify, delete, freeze, thaw, and password synchronization operations.

To specify the nodes to which to perform an operation:

### Safeguard

- 1 Select the check box adjacent to the Select Nodes button.
- 2 Click the Select Nodes button. The Node Selection window is displayed.
- 3 Specify the node(s) on which to perform the operation.
- 4 Click the OK button. The nodes are selected.

After an operation over multiple nodes, UserID Manager displays the Activity List window, which displays the results.

### Guardian

- 1 Select the check box adjacent to the Select Nodes button.
- 2 Click the Select Nodes button. The Node Selection window is displayed.
- 3 Specify the node(s) on which to perform the operation.
- 4 Click the OK button. The nodes are selected.

After an operation over multiple nodes, UserID Manager displays the Activity List window, which displays the results.

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## Working with Wizards

A wizard is a UserID Manager component that asks a series of questions to perform a certain task. To start and use a wizard:

- 1 Display the main window.
- 2 Select the Wizard menu.
- 3 Select the command for the wizard you want.
- 4 Answer the wizard's questions as they are displayed. You can go back and change your answers, or leave the wizard, at any time before you finish.